

ACHIEVERS COLLEGE
OF COMMERCE AND MANAGEMENT (NIGHT COLLEGE),
KALYAN

MINUTES OF IQAC MEETING

Minutes of the Meeting of the Internal Quality Assurance Cell of Achievers College of Commerce and Management, Kalyan held in Chairman's Cabin on **03.02.2021** at 5.00 p.m.

Present:

Ms. Sophia A. D'souza	Principal and Chairperson
Ms. Sana Khan	IQAC Coordinator
Dr. Mahesh K. Bhiwandikar	Management Representative
Shri. Dinesh Somani	Local Industrialist
Ms. Siddhi Chavan	Teachers Representative
Ms. Sairabano Shaikh	Teachers Representative
Ms. Madhuri Murbade	Teachers Representative
CA Gaurang Bhiwandikar	Alumni Representative
Mr. Vinod Todankar	Non-Teaching Representative

1. Welcome Address by the Principal :

Principal offered a warm welcome to all the members. She mentioned that practical exams for B.Sc IT were conducted smoothly as per the guidelines.

2. Visit of Dr. Naresh Chandra :

Chairman Dr. Mahesh Bhiwandikar informed all the members that Dr. Naresh Chandra, Director of mentor college under Paramarsh Scheme will visit College soon to overview the NAAC Preparations.

3. Infrastructure Matters :

Requirement for elevator was fulfilled by signing a contract with KONE Elevators. It was successfully installed in the month of December. Principal also mentioned that to

improve the learning atmosphere, some sign boards and teachings of great personalities should be placed on the walls throughout the campus.

4. Meeting with Criterion Heads :

IQAC Co-ordinator Ms. Sana Khan mentioned that the frequent meetings with Criterion Heads was held and update about the NAAC work completed were taken. The meetings were chaired by The Chairman and Principal of the Institution also gave her inputs.

5. Vote of Thanks:

There being no other business, the meeting was concluded with Vote of Thanks to the Chair by Ms. Madhuri Murbade.

Place: KALYAN

Date: 04/02/2021.


CHAIRPERSON

ACTION TAKEN REPORT

SR. NO.	PARTICULARS	ACTION TAKEN/INITIATED
1.	Infrastructure Matters	Requirement for elevator was fulfilled by signing a contract with KONE Elevators. Some sign boards and teachings of great personalities were placed on the walls throughout the campus
2.	Visit of Dr. Naresh Chandra	Dr. Naresh Chandra visited College to overview the NAAC Preparations
3.	Meeting with Criterion Heads	Frequent meetings with Criterion Heads was held and update about the NAAC work completed was taken


IQAC COORDINATOR


PRINCIPAL